# **Privacy Policy**

**Assimil8 Developmental Care, Inc.** 

**Effective Date:** 10-10-2025

#### 1. Introduction

Assimil8 Developmental Care, Inc. ("Assimil8," "we," "our," or "us") respects your privacy. This Privacy Policy explains how we collect, use, disclose, and protect information obtained through our website and in the course of providing services to adults with developmental disabilities.

By using our website or services, you agree to the terms of this Privacy Policy.

#### 2. Information We Collect

We may collect the following types of information:

- **Personal Identifiable Information (PII):** Name, phone number, email address, and other details you voluntarily provide through forms or inquiries.
- **Protected Health Information (PHI):** Medical, service, or care-related information provided when seeking services.
- **Technical Information:** Website usage data such as IP addresses, browser type, and cookies (used only for site functionality and analytics).
- **Mobile Information:** Phone numbers provided for text messaging or service-related communication.

#### 3. How We Use Information

Assimil8 uses the information collected for:

- Responding to inquiries and service requests.
- Coordinating care and services as permitted by law.
- Complying with legal and regulatory obligations.
- Improving website functionality and user experience.

## 4. Confidentiality & Legal Compliance

Because we serve adults with developmental disabilities, Assimil8 complies with strict confidentiality laws, including:

- **HIPAA** (Health Insurance Portability and Accountability Act).
- California Welfare & Institutions Code §§ 4514–4514.5 (confidentiality of developmental disability records).
- California Confidentiality of Medical Information Act (CMIA).
- Title 17 Regulations (Client Rights).

Your information will only be shared:

- With your written consent (or that of your authorized representative).
- For treatment, payment, and operations as allowed by HIPAA.
- When required by law (e.g., mandated abuse reporting under WIC §15630).
- In emergencies to protect your safety or the safety of others.

# 5. Mobile Information Privacy

- No mobile information will be shared with third parties/affiliates for marketing or promotional purposes.
- All other categories exclude text messaging originator opt-in data and consent.
- Text messaging originator opt-in data and consent will not be shared with any third parties.

# 6. Data Security

We protect your information using administrative, technical, and physical safeguards, including:

- Encrypted electronic systems.
- Role-based staff access to records.
- Secure communications and storage.
- Staff training in confidentiality and privacy laws.

## 7. Your Rights

You (or your authorized representative) have the right to:

- Request a copy of your records.
- Ask for corrections to inaccurate information.
- Request limits on how your information is shared.

• File a complaint if you believe your privacy rights were violated.

# 8. Website Cookies & Analytics

Our website may use cookies for functionality and traffic analytics. You may disable cookies in your browser settings, but some features may not work properly.

# 9. Record Retention & Disposal

Assimil8 retains client and website-related data in accordance with California law. Records are securely destroyed when no longer needed.

#### 10. Breach Notification

If a breach of protected information occurs, we will notify affected individuals and authorities as required under HIPAA and California law.

#### 11. Contact Us

If you have any questions or concerns about this Privacy Policy or your rights, please contact:

## **Privacy Officer**

Assimil8 Developmental Care, Inc.

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